

St. Michael's & St. Patrick's N.S.,  
Cootehall,  
Boyle,  
Co. Roscommon,  
F52 TV26.  
Tel. No: 071-9667264  
[www.cootehallns.com](http://www.cootehallns.com)

7<sup>th</sup> November, 2022.

Dear Parents,

**School Closure** The school will close at 12.30 p.m. on **Monday 12<sup>th</sup> December** to facilitate Inservice Training for the teachers for the Primary Language Curriculum. Buses have been re-arranged to collect the students at this time.

**Shoe Box Appeal** The students are partaking in the shoe box appeal this year. (Leaflets have been sent out to each family). Thank you to all who have returned their shoeboxes already. Anybody interested in returning their shoebox should bring it back to the school **before next Friday 11<sup>th</sup> November, 2022.**

**Parent-Teacher Meetings** The Parent-Teacher Meetings will be held in the school on **Wednesday 30<sup>th</sup> November and Thursday 1<sup>st</sup> December, 2022.** School will be finishing at 2.50 p.m. on Thursday 1<sup>st</sup> December 2022 to facilitate these meetings. Buses have been re-arranged to suit this early closing. **N.B. Please check your child's homework notebook as appointment times for meetings with the class teachers will be put in your child's homework notebook on Thursday 17<sup>th</sup> November.**

**Supervision** Please do not park in front of the school gates for the safety of the children accessing the school. This space is reserved for the school bus only. To ensure the smooth running of this, **supervision starts at 9:15 a.m.** and finishes at **3:20 p.m.** The Board of Management accepts no responsibility for any pupils on the school premises outside of these hours. We ask that all students remain in their cars until a member of staff opens the gate at 9:15 a.m. Infant students are dismissed for the end of their day at 2.10 p.m. The infant teacher uses the remaining hour for class preparation and organisation. Students from first to sixth class are dismissed at 3.10 p.m.

**School Lunches** The students will have time after both breaks to eat their lunch. We encourage all the students to have healthy lunches. Students should not bring in sweets, chocolate, fizzy drinks, crisps or popcorn as part of their healthy lunch. **Unfortunately, students are not allowed to bring in birthday treats for their classmates due to food allergies amongst our students.**

**Yearly Contribution 2022** The school are requesting a contribution of **€45 per pupil.** This amount goes towards the cost of School Book Rental Scheme, Online subscriptions, homework

notebook, art supplies, photocopying and Pupil Personal Accident Insurance. We would be grateful if this contribution could be paid at your earliest convenience. This contribution can be paid through the online system [Way2Pay](#). Alternatively, this amount can be paid in instalments on the Way2Pay system, if it is more convenient for you. Please find attached Way2Pay Information Sheet, Way2Pay Login Guide and Way2Pay by instalments sheet. Thank you to those who have already paid this money to the school.

**Enrolment for 2023/24 School Year** Enrolment for the 2023/24 school year is taking place from Monday 5<sup>th</sup> to Friday 16<sup>th</sup> December 2022. For more details please see our school website [www.cootehallns.com](http://www.cootehallns.com) or contact the Principal's Office in the school - phone no. 071-9667264.

**Soccer** Soccer training continues every Wednesday weather permitting for Ms. McLoughlin's Class, Mr. Duffy's Class and Ms. Gilhooly's Class.

**GAA** GAA training with St. Michael's Coaches will be on Fridays weather permitting for Mr. Conboy's Class and Ms. McLoughlin's Class.

**Gardening** Lazlo from Knockvicar Organic Centre will be coming to our school every Tuesday to continue gardening with our students in Mr. Duffy's Class and Mr. Conboy's Class.

**First Holy Communion** First Holy Communion will take place on **Saturday 20<sup>th</sup> May at 11:30 a.m. in Cootehall Church.**

**Confirmation** will be held on **Wednesday 3<sup>rd</sup> May at 11.00 a.m. in Cootehall Church.**

**Contact Details** If there is any change in your contact details, please let the school know so we can update our data base. Click [here](#) for the contact details form.

**Absence Form** If your child is absent from school for any reason all parents/guardians must complete an Absence Form. Please complete the absence note which is located in the centre of your child's Homework Notebook or click [here](#) for the online Absence Form.

Yours sincerely,

*Cian Duffy*

Principal.