

5th September, 2022.

Dear Parents,

Welcome Back We would like to welcome everyone back after the Summer Holidays. *A very special welcome to all our new students especially our 13 Junior Infant students and all our other new arrivals in the other classes. We have 148 students in our school. We wish all our students a happy and fulfilling education in our school.* We welcome Ms. Katie Daly to our school. She will be working as SET in Ms. Brennan's absence.

Many thanks to Martina Fryer and Mary Fryer for all the cleaning and work they have done over the summer period to ensure the school was ready to open. It was an extremely busy time ensuring the new classroom was ready.

Student's belongings Please can you ensure that your child's uniform, coat, bag, books, pencils lunchboxes etc. are clearly labelled so that we can re-unite all lost property to its proper owner.

School Uniform School uniforms must be worn every day. P.E. clothes can be worn on P.E. days and when the students are going on school outings.

The school uniform is

Grey pinafore / skirt / trousers, plain **grey** tracksuit bottoms for P.E. (Girls)

Grey trousers, Plain **grey** tracksuit bottoms for P.E. (Boys)

Crested royal blue sweatshirt

White polo shirt

P.E. for each class will be on the following days:

Ms. Tansey's Class	-	Monday and Wednesday
Ms. Conroy's/Ms. Brennan's Class	-	Wednesday
Mr. Conboy's Class	-	Wednesday and Friday
Ms. McLoughlin's Class	-	Thursday and Friday
Mr. Duffy's Class	-	Wednesday and Friday
Ms. Gilhooly's Class	-	Friday

Is it also recommended that shoes/runners with Velcro fastening or buckles are used until the students know how to tie their laces to help guard against accidents.

School Lunches The students will have time after both breaks to eat their lunch. We encourage all the students to have healthy lunches. Students should not bring in sweets, chocolate, fizzy drinks, crisps or popcorn as part of their healthy lunch. Chewing gum is not allowed in school.

Supervision Please do not park in front of the school gates for the safety of the children accessing the school. This space is reserved for the school bus only. To ensure the smooth running of this, supervision starts at 9:15 a.m., and finishes at 3:20 p.m. The Board of Management accepts no responsibility for any pupils on the school premises outside of these hours. We ask that all students remain in their cars until a member of staff opens the gate at 9:15 a.m. Infant students are dismissed for the end of their day at 2.10 p.m. The infant teacher uses the remaining hour for class preparation and organisation. **(The Junior Infant student school day will be from 9.30 a.m. until 12.30 p.m. until Friday 9th September so as to**

ease the children gently into school life. **Monday 12th September will be the Junior Infants first full day from 9.30 a.m. to 2.10 p.m.)** Students from first to sixth class are dismissed at 3.10 p.m.

Voluntary Contribution 2022 The school are requesting a contribution of **€45 per pupil**. This amount goes towards the cost of School Book Rental Scheme, Online subscriptions, homework notebook, art supplies, photocopying and Pupil Personal Accident Insurance. We would be grateful if this contribution could be paid at your earliest convenience. This contribution can be paid through the online system [Way2Pay](#). Alternatively, this amount can be paid in instalments on the Way2Pay system, if it is more convenient for you. Please find attached Way2Pay Information Sheet, Way2Pay Login Guide and Way2Pay by instalments sheet.

Homework Notebooks Homework Notebooks have already been given out to the students.

Change of Clothes for Junior, Senior Infants and 1st Class The Junior, Senior Infants and 1st Class students are asked to bring in a spare change of clothes and an art shirt to the class teacher.

Contact Details If there is any change in your contact details, please let the school know so we can update our data base. Click [here](#) for the contact details form.

Absence Form If your child is absent from school for any reason all parents/guardians must complete an Absence Form. Please complete the absence note which is located in the centre of your child's Homework Notebook or click [here](#) for the online Absence Form.

Finally, we would encourage all the students to work hard and do their best always inside and outside of class. Communication between home and school will be by e mail, text, Aladdin and through our school website at the moment.

If you wish to contact your child's teacher, please email the teacher, or leave a message on the school phone (071-9667264). We will endeavour to return your email or call as soon as possible.

Teachers can be contacted directly by email at the following email addresses:

Class	Teacher	Email address
Junior Infants& Senior Infants	Ms. Tansey	tanya.tansey3@gmail.com
Senior Infants & 1 st Class	Ms. Conroy/Ms. Brennan	lconroydbrennan@gmail.com
1 st & 2 nd Class	Mr. Conboy	lccootehall@gmail.com
2 nd & 3 rd Class	Ms. McLoughlin	christinemcloughlin52@gmail.com
4 th & 5 th Class	Mr. Duffy	cootehallns@gmail.com
5 th & 6 th Class	Ms. Gilhooly	agilhoolyschool@gmail.com
S.E.T.	Ms. Martin	camartin053@gmail.com
S.E.T.	Ms. Daly	katiedaly1998@gmail.com

Thank you for your continued support.

Cian Duffy
Principal.